

**VIRGINIA SMALL BUSINESS FINANCING AUTHORITY**  
**CASH COLLATERAL ACCOUNT**

**OPENING INSTRUCTIONS TO BANK**

<b>Account to be in the name of</b>	<b>Virginia Small Business Financing Authority</b>
<b>Type of Entity</b>	<b>Political subdivision, public body corporate</b>
<b>Type of Account</b>	<b>Interest Bearing Money Market Savings</b>
<b>Designation of Account</b>	<b>Public Funds</b>
<b>Street Address</b>	<b>1220 Bank Street, Richmond, VA 23219</b>
<b>Mailing Address</b>	<b>P O Box 446, Richmond, VA 23218-0446</b>
<b>EIN</b>	<b>54-1300845</b>
<b>Required Signatures</b>	<b>Two signatures required on each check</b>
<b>Authorized Signers</b>	<b>Scott E Parsons, Executive Director</b>
	<b>Patricia S Thorne, Senior Project Finance Manager</b>
	<b>Anna Mackley Cobb, Project Finance Manager</b>
	<b>Mary Jo Sisson-Vaughan, Project Finance Manager</b>

**Driver's Licenses and SS# for the above will be sent under separate cover directly to the person who needs the information to open the account. It will be emailed and sent via a scanned document. Please provide us with the email address to be used for such purpose.**

**Send a starter kit to the Project Manager you are working with.**